

**Weslaco Fire Department  
Fire Inspector  
Online Course  
Syllabus & Policies**



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## Weslaco Fire Department Fire Inspector Course Syllabus



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**Course Location:** Online & Weslaco Fire Department

### Course Description:

This Fire Inspector training program is designed to prepare fire service personnel to become Fire Inspectors. The program covers all necessary curriculum requirements to become a Fire Inspector and is approved by the TCFP.

Upon successful completion of this course, you will be eligible to take the Texas Commission on Fire Protection Fire Inspector test. This course is approved by the Texas Commission on Fire Protection.

### Teaching-Learning Methods:

Teaching-learning methods in this course may include, but are not limited to, assigned readings, presentations, discussion, critical thinking exercises, labs, and activities. Evaluation procedures include quizzes, written examinations, and assignments.

Supplemental information to assist in your learning will be posted on Resource One. Please check on-line frequently.

## **Course Objectives:**

At the completion of this course, you should be able to:

- Meet all Job Performance Requirements (JPRs) of the National Fire Protection Association (NFPA) 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition and the Texas Commission on Fire Protection Certification Curriculum Chapter Four.
- Qualify for the Fire Inspector skills and written examination.
- Qualify for the Fire Inspector certification if skills and written test are passed.

## **Course Attendance Policy:**

Students that fail to attempt 3 quizzes/tests or 1 Exam will be removed from the course.

## **Comportment:**

Students are expected to conduct themselves in accordance with the professional expectations for Firefighter's at all times. Students are reminded that they are representatives of the Weslaco Fire Department whenever and wherever they are involved with course-related activities. Professional conduct is essential to a successful course experience and Fire career.

## **Dress and Appearance:**

Although this is an online course, students will be required to attend a 1-day skills evaluation at Weslaco Fire Department. Students will be required to wear the Fire Department Uniform.

## **Academic Dishonesty:**

Academic dishonesty in any form will not be tolerated and is grounds for immediate dismissal from the program and other administrative action by the program. Examples include, but are not limited to:

- Cheating in any form;
- Falsification or forgery of academic documents, applications, clinical evaluations, lab evaluations, etc.; and
- Plagiarism (including copying and pasting of electronic text into assigned work).

**Students are expected to take the Tests and Exams without assistance at all.**

## **Certification Testing**

It is imperative that individuals certified in these techniques demonstrate sound, mature, and stable judgment. Therefore, it is possible that a student may not be allowed to sit for the state exam, even though he/she may have completed the classroom requirements. Furthermore, you should understand that this program exceeds the requirements of the Texas Commission on Fire Protection (TCFP). You must meet the requirements of the program. If you fail to meet The Weslaco Fire Department Firefighter program's requirements, you will not be allowed to take the TCFP State Exam even if you have met the minimum requirements. Testing for TCFP certification will be allowed only after the student has met all the requirements for course completion (i.e. attendance, passing scores on all exams, overall course average score, successful demonstration of skills proficiency, adequate course participation, etc.). This course is not connected with the TCFP although it is approved by the department. You are individually responsible for completing the required state certification application paperwork and for paying all TCFP testing fees. You are personally responsible for reading the TCFP testing guidelines and being on time with the proper paperwork for FIRE certification testing. Additionally, please note that completion of this course does not guarantee eligibility for TCFP examination. If you have been convicted of a crime, you may be excluded from the testing process. Denial of testing privilege is a state issue, and it is your responsibility to assure your eligibility for testing. The course Final shall be in the presence of an WFD instructor or coordinator.

## **Assistance**

The Weslaco Fire Department Program faculty and staff believe strongly in their responsibility to provide an environment in which Students may succeed. Faculty and staff members will gladly provide additional instruction/tutoring upon request. Please let your instructor know if you feel overwhelmed or if you are falling behind so that assistance may be offered to you.

## **Communicating with Instructors**

Students having course questions or concerns are requested to address them to the primary instructor of the course. If the Student feels he/she has received an inadequate response, the student should then address the question or concern to the Training Coordinator. If this does not resolve the student's concern, he/she should contact the Weslaco Fire Department Fire Chief. Questions or concerns regarding course schedule MUST FIRST be addressed to the Training Coordinator. If you have an important message to give to the Training Center faculty or staff, verbal communication may not be sufficient. Students may be advised by the faculty or staff to write a detailed and dated memo to the instructor. The student may wish to have 2 copies. If desired, the instructor or staff member will sign both copies so that the

student may keep one for his/her records. Although this is infrequently required, it can prevent incidents of miscommunication. Sending an email is also acceptable.

### **Grievance Procedure**

Students having a grievance concerning an evaluation, instruction or dismissal from the program must first discuss the matter with the course's primary instructor. If you are not satisfied with the response of the instructor, you should contact the Course Training Coordinator. If you are still not satisfied, you should contact the Weslaco Fire Chief.

### **Course Textbook:**

Fire Inspection and Code Enforcement (8th ed.) (2016). Stillwater, OK: Fire Protection Publications. International Fire Service Training Association.

### **Course Completion Requirements:**

Successful completion of this course requires adherence to course policies, maintaining a course average of 80% with a minimum score of 75% on the course final examination, and successfully demonstrating all required skills.

### **Grading and Grading Scale:**

Tests	15% of your grade
Exam	25% of your grade
Final Exam	60% of your grade
Skills Exam	Pass or Fail

98 to 100%	A+	Pass
94 to 97%	A	Pass
90 to 93%	A-	Pass
87 to 89%	B+	Pass
83 to 86%	B	Pass
80 to 82%	B-	Pass
77 to 79%	C+	Fail
75 to 76%	C	Fail
70 to 74%	C-	Fail
60 to 69%	D	Fail
Below 60%	F	Fail

## **Confidentiality**

Students are always expected to hold all course quizzes, tests, and exams in the strictest confidence.

## **Physical and Mental Health:**

Students are expected to ensure good physical and mental health enough to perform the duties of the Weslaco Fire Department Student.

## **Accident and Incident Reporting:**

The Weslaco Fire Department holds no liability for accidents that occur to Students during scheduled school hours. In the event a Student is injured during a skill evaluation, he/she must provide written documentation of the incident to his/her instructor at the earliest possible point in time. This written reporting must not delay the Student from seeking medical attention, if required. Following such events of accidental injury, the Student must verbally notify the instructor.

## **Skills**

All students are required to attend a mandatory skills examination day that will be set prior to the start of the course. Skills are also part of the course. Students must plan with instructors from the Alton Regional Training Center for the required skills practice during the course. An approved examiner from your department may test you on your skills during the course. The TCFP Skills Exam will only be administered at the Weslaco Fire Department on the assigned day. You may find the TCFP Skills at:

[https://www.tcfp.texas.gov/Services/GetPdf?filetype=skills&filename=%2FManual%2FSkills%2Fskills\\_Chapter\\_4\\_%28INSP%29%5B2016.6.1%5D.pdf](https://www.tcfp.texas.gov/Services/GetPdf?filetype=skills&filename=%2FManual%2FSkills%2Fskills_Chapter_4_%28INSP%29%5B2016.6.1%5D.pdf)

Instructors will be assigned by Training Coordinator prior to the start of the course. Only approved instructors shall be allowed to conduct skill evaluations. For a list of approved instructors, make a written request to the Training Coordinator and a list will be provided to you. An email request is acceptable.

**Chapter Exams, Skills Exams, and the FINAL EXAM shall be administered at the Weslaco Fire Department by the Training Coordinator or his/her designee.**

Students shall set an appointment time with the Training Coordinator 3 business days prior to the testing date on the course schedule found in this syllabus.

## COURSE CALENDAR

ate	Chapter	Assignments, Tests, Quizzes	Equipment
Day 1-7	Chapter 1,2,3,4	Quiz on each Chapter 1,2,3,4  Exam: 1	N/A

Date	Chapter	Assignments, Tests, Quizzes	Equipment
Day 8-14	Chapter 5,6,7,8	Quiz on each Chapter 5,6,7,8  Exam: 2	

Date	Chapter	Assignments, Tests, Quizzes	Equipment
Day 15-21	Chapter 9,10,11,12	Quiz on each Chapter 9,10,11,12  Exam 3	

Date	Chapter	Assignments, Tests, Quizzes	Equipment
Day 22-28	Chapter 13,14,15,16	Quiz on each Chapter 13,14,15,16  Exam 4	

Date	Chapter	Assignments, Tests, Quizzes	Equipment
Day 29-30  WFD Administration 300 S. Bridge Weslaco, TX		Final Exam Skills Review Skills Examination	